



Application Form for London IB Revision Courses Spring 2010

Full name (Please print) _____

Male/Female _____ Date of birth: ____/____/____ (day/month/year)

Current school & school address: _____

Home address: _____

_____ Email address: _____

_____ (unless you tick here this is how we will communicate)

Home telephone: _____ First language: _____

Name of Parent or Guardian: _____
(to whom invoices/receipts should be sent)

Address of Parent/Guardian: _____
(if different from above)

Their email address: _____

Parent/Guardian telephone contact during the course: Day: _____ Evening: _____

If you will not be staying at your home address during the course, please indicate below where you will be staying (e.g. with friends) and **please include a telephone number and a mobile telephone number:**

Please tick here if you are staying at International Student House/YMCA Student Hostel (details in brochure)

Do you have any medical conditions that we need to know about? Please continue on another sheet if necessary.

List the subject/s you would like to review (up to four subjects):

Date(s) Selected	Subject (e.g. Biology)	Level (HL/SL)	Most recent grade
Mon 29 March – Wed 31 March			
Thur 1 April – Sat 3 April			
Mon 5 April – Wed 7 April			
Thur 8 April – Sat 10 April			

How flexible are you regarding the above dates? If you could consider any of the other dates not initially chosen above please specify by ticking the box/es below:

29 March – 31 March 1 April – 3 April 5 April – 7 April 8 April – 10 April

Additional comments: _____

Please tick if you wish to book a university counselling session (£50)

Terms and Conditions

Parent/student contractual obligations:

Students agree to attend all classes for which they have registered and maintain a studious approach.

Students should not be under the influence of drugs or alcohol or consume or distribute these on the premises. The campus is a no-smoking area and students are not to gather near the outside of the building to smoke.

Parents/Guardians are fully liable for any damage, loss or injury to persons or property caused by students.

Students whose behaviour or lack of discipline affects the running of the course may be expelled. In such cases there will be no refund. Parents/Guardians will be informed and will be responsible for any expenses incurred for tuition or accommodation.

Parents/Guardians are responsible for students' personal, travel and medical insurance cover for the duration of the course. Insurance should include damage or loss of their personal belongings and loss of fees in the event of a student withdrawing after the final payment date.

All subjects require a minimum enrolment of four students and you will be advised three weeks before the courses start in the unlikely event that there are insufficient numbers to run a particular class. You may then chose another subject or obtain a full refund of your course fees.

Once payment of fees has been received by us and the students accepted on the course, fees are non-refundable after the due payment date. Prior to this date course fees will be refunded at 75% if withdrawn before 31 December and at 50% if withdrawn before 30 January. No refund is available if cancellation occurs after 30 January. Refunds are by £ sterling cheque.

I/We understand that this is not a residential course and agree that the student may go out of the campus during the day/evening, as they wish, at their own risk. Those using nearby hostel/hotel accommodation do so independently of this course.

I/We agree for medical treatment to be given to the student if required and recommended by a qualified medical practitioner.

I/We have read and accept the terms and conditions above.

Student signature

Parent/Guardian signature

Payment £395 per course (£375 for Southbank International School students)

Please indicate how you intend to pay (for details see brochure):

Personal cheque or bank draft (enclosed, cheque to be made out to Cognita Schools Ltd.)

Bank transfer (copy of bank receipt required)

Signature

Date

*Please complete and return to Accounts, London IB Revision Courses, Southbank International School,
17 Conway Street, London W1T 6BN, UK. Fax + 44 (0)20 7388 2275
Further information and forms on www.londonibrevisioncourses.com*